

**Internet / E-Mail Safety and Acceptable Use**  
**Board of Education**  
**Wrightstown Community School District**

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Wrightstown Community School District provides access to the district network, e-mail and the Internet as a means to enhance the curriculum and learning opportunities for all students and staff. This policy is established to encourage the safe and appropriate use of the Wrightstown Community School District network, e-mail and Internet.

**ACCESS**

The District Internet/e-mail system is not a public access service or a public forum. Users should have no expectation of privacy when using the District's computer network, hardware and/or software. The District retains the right to restrict use of the overall system and to monitor, access, manipulate, remove and/or disclose any message, data, or document created, archived, stored, received; deleted, looked at or sent with the District's computer resources, without prior notice to users of the system.

Established procedures for acceptable use of District computer resources are published in the Parent-Student and Staff Handbooks. The Board of Education grants the district administrator or the designee(s) the discretion to determine whether unacceptable use of the District's network, hardware, and/or software has occurred.

**SAFETY**

The District has approved privacy and communication safety requirements. The District uses a technology protection measure (Internet filter) on its computer network to protect against access to inappropriate material. However, the District's use of an Internet filter is no guarantee that users of the District's computer network will be completely protected from accessing inappropriate material. Ultimately, it is the responsibility of the user to avoid accessing or disseminating inappropriate material over the District's computer network.

Internet safety is taught as part of the computer and developmental guidance curriculum. In addition, parents are encouraged to discuss internet safety, parental values and expectations for computer use, and consequences of inappropriate use with their children.

**STUDENT USERS**

In addition to the above, the following provisions apply specifically to students:

- Internet use is a privilege, not a right. As with all privileges, abuses will not be tolerated.
- Failure to abide by this policy and/or the rules/guidelines published in the Student-Parent Handbook may result in revocation of the use privileges, without notice, as well as disciplinary actions, including suspension or expulsion.
- The Board of Education grants the District Administrator or designee(s) the discretion to determine whether material is appropriate or inappropriate based on the content of the material and the intended use of the material.

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**PARENTAL NOTIFICATION AND RESPONSIBILITY**

All student handbooks will include information about acceptable computer usage and filtering systems. The District will notify parents and legal guardians about the District system and the school board policy and District regulation governing its use. Parents may request that their child not have any access to the Internet by signing and returning to the district the Parental Request to Restrict Access.

**STAFF USERS**

In addition to the general provisions above, the following provisions apply specifically to staff:

- Internet and e-mail services are public and not private in nature and the District reserves the right to monitor, access, record and alter employee's Internet activities and e-mail content.
- Staff is prohibited from accessing pornographic sites on the Internet or viewing, displaying, or publishing images of a sexual nature or immoral content on computer monitors or the Internet system. Penalties for such use may include criminal sanctions under the law.
- Violation of this policy and/or the rules/guidelines published in the Staff Handbook may result in disciplinary action including suspension and termination.

Reference: Acceptable Use of Technology Permission  
Children's Internet Protection Act (CIPA)

Adopted: 12/17/03

Revised: 4/15/2015; 7/19/2017