

# Wrightstown Community School District Co-Curricular Code of Conduct



**Wrightstown Community School District**  
351 High Street  
Wrightstown, WI 54180  
District Office (920) 532-5551

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## **Introduction**

### **Statement of Principle**

The Wrightstown Community School District Board of Education believes that extracurricular activities are an integral part of the total educational process to develop well rounded young men and women in keeping with the District's mission of a "quality

education for every student". These activities are open to all students and will occur in a safe and encouraging environment where all participants can learn and grow. Through participation in these opportunities, students can have experiences and training in events not ordinarily obtainable in the general curriculum.

Coaches and advisors take the opportunity to teach students lessons such as teamwork, responsibility, leadership, communication, respect and fitness. The student who complies with the Co-Curricular Code of Conduct demonstrates a desire to dedicate her/him to self-improvement, and a commitment to high personal standards, as well as to enhance the best interests of teammates, coaches/advisors, school, and community.

Although co-curricular activities are a valuable part of the total educational experience, participation in co-curricular activities is a privilege, and not a right. As a privilege student participation in co-curricular activities carries with it certain responsibilities and expectations that promote growth toward becoming a responsible member of society. We expect students to be a credit to themselves, their family, school, and community. As such, all participants must abide by all rules and responsibilities at all times (24 hours a day/365 days per year) in order to continue participating in co-curricular activities.

A parent/guardian will be required annually to complete the online code requirements and electronically sign the code for each of their children that participate in middle and high school co-curricular activities. Middle and High School students are also required annually to complete the online code requirements and electronically sign the code.

The Board of Education reserves the right to change or revise this code at any time.

## Publication

This Code shall be part of the registration materials provided to students and will remain on file with the Wrightstown Community School District Board of Education. Copies will be available to all interested parties.

## Program Oversight

The Wrightstown Community School District Athletic and Activity Programs are the general responsibility of the Activities Director, who works with the building Principals. Recommendations for program changes and filling coaching vacancies will be made by Activities Director.

# Participation Requirements

## SPORT/ACTIVITY GROUPINGS

This code is divided into two Groups (I & II) of sports/activities in which students may be involved. The penalties for violation of school district policies and rules vary depending on whether the student is in a Group I or II activity. High School students may not participate in more than one school sponsored sport during the same season per District Policy.

**GROUP I ACTIVITIES:** Refers to all WIAA High School Sports, HS Dance, and MS Sports Listed Below

Note: High School students may not participate in more than one school-sponsored sport at one time (both practice and competition).

<u>High School</u>	Fall:	Cross Country, Football, Golf (Girls), Soccer (Boys), Volleyball (Girls)
	Fall/Winter:	Dance
	Winter:	Basketball, Hockey (Co-ops), Wrestling
	Spring:	Baseball, Golf (Boys), Soccer (Girls), Softball, Track
Middle School	Fall:	Cross Country (5-8), Football (5-8), Soccer (Coed 5/6, 7/8), Girls Volleyball (5-8)
	Winter I:	Boys Basketball (5-8), Dance (5/6, 7/8), Girls Basketball (5-8) Note: Dance may only perform at home contests
	Winter II:	Wrestling (5-8)
	Spring:	Track and Field (7-8)

**GROUP II ACTIVITIES:** Refers to Co-Curricular Activities not mentioned in Group I which are competitive or representative of Wrightstown Community School District in a more public venue.

### High School

Class Officers *	Color Guard	FBLA	Esports
Forensics	One Act Play/Drama/Musical	FFA	
Robotics	Student Council *	Dance Court *	

\*Students who are ineligible for any reason when voting occurs will be omitted from the ballot.

## Membership

The procedure for joining any of the Wrightstown Community School District co-curricular activities is as follows:

- All students must be officially registered with our district. New students to the district must submit the proper identification records (a birth certificate, baptismal record, or immigration papers) to the office in order to be eligible for athletics.
- Students must have all Eligibility Paperwork submitted to the office prior to participation.
- Parents/Guardians of students involved in co-curricular activities are required to view the informational video within the online code and complete all required steps.

### W.I.A.A.

- High School Students participating in interscholastic athletics must also abide by the specific rules of eligibility as stipulated by the Wisconsin Interscholastic Athletic Association. ([www.wiaawi.org](http://www.wiaawi.org)).

### Middle School

- Only students who reside within the Wrightstown Community School District, or are open-enrolled into the Wrightstown Community School District, and attend a school which serves students of Wrightstown School District are eligible to participate in the Wrightstown Middle School athletic program. These include the following schools: Wrightstown Middle School, St. Clare Catholic School, Wayside Zion Lutheran, Morrison Zion Lutheran, St. John Lutheran and the Wisconsin DPI homeschool program.

## Academic Eligibility

- Eligibility requirements shall commence upon initial enrollment in the first co-curricular activity.
- A student must satisfy District and DPI requirements defining a fulltime student.
- Children with disabilities who are enrolled in any state approved Special Education Program and who receive no usual grades for such courses may be eligible if he/she is making satisfactory progress in his/her total school program as indicated by his/her Individual Education Plan.

### High School

- A student must have passed all classes (incomplete classes shall count as F's until complete) in the most recently completed quarter.
- A student must have obtained a minimum 1.67 GPA in the most recently completed quarter.

### Middle School

- A student must have passed all classes (incomplete classes shall count as F's until complete) in the most recently completed quarter.

## Academic Ineligibility

### High School

- A student who did not pass all classes (incomplete classes shall count as F's until complete) in the most recently completed quarter is academically ineligible to participate in co-curricular activities.
  - Note: Students may have up to two weeks to make up incomplete coursework. Once completed, provided the student is now meeting academic eligibility standards, he/she will immediately become eligible.
- A student who does not obtain a minimum 1.67 GPA in the most recently completed quarter is academically ineligible to participate in co-curricular activities.
- Eligibility may be regained after a student demonstrates passing work in all classes and a 1.67 GPA after the first fifteen (15) scheduled school days and nights into the next quarter.
- If after the fifteen day period a student is still receiving a failing grade(s) or a GPA less than 1.67 their grades may be re-checked after an additional five (5) school days.
- Grades may be checked up to three (3) times following the initial fifteen day period; if a student is not passing after the third grade check they will be ineligible for the remainder of the quarter.
- An ineligible student cannot participate in any program's contests/events during the period of ineligibility (students may practice/rehearse/meet at the discretion of the coach/advisor and Activities Director).
  - Note: For fall sports the ineligibility period will be the lesser of (1) 21 calendar days beginning with the date of the earliest allowed competition in that sport or (2) 1/3 of the maximum number of contests allowed in a sport.
- A student must be academically eligible to participate before they may start serving a code violation.

- While on suspension, the student may practice and attend competitions, but not compete and may not wear the team uniform.

### **Middle School**

- A student who did not pass all classes (incomplete classes shall count as F's until complete) in the most recently completed quarter is academically ineligible to participate in co-curricular activities.
  - Note: Students may have up to two weeks to make up incomplete coursework. Once completed, provided the student is now meeting academic eligibility standards, he/she will immediately become eligible.
- Eligibility may be regained after a student demonstrates passing work in all classes after the first ten (10) scheduled school days and nights into the next quarter.
- If after the ten day period a student is still receiving a failing grade(s) their grades may be rechecked after an additional three (3) school days.
- Grades may be checked up to three (3) times following the initial ten day period; if a student is not passing after the third grade check they will be ineligible for the remainder of the quarter.
- An ineligible student cannot participate in any program's contests/events during the period of ineligibility (students may practice/rehearse/meet at the discretion of the coach/advisor and Activities Director).
- Note: For fall sports the ineligibility period will be the lesser of (1) 14 calendar days beginning with the date of the first scheduled competition in that sport or (2) 1/3 of the maximum number of contests scheduled in that sport.
- A student must be academically eligible to participate before they may start serving a code violation.

### **Attendance**

- Unless an absence has been prearranged (doctor/dental appointment, etc.) a student must be in school for the entire day to participate in any practice/rehearsal or contest/event.
  - NOTE: family vacation, hunting, and driver's license exam would fall under this category provided the office is notified at least one week prior to the date (s) of absence.
  - In the event of shorter notification this provision will be at the discretion of the Activities Director and/or the Building Principal.
- A student who is excused by a parent/guardian for any part of the school day for being sick or ill will be ineligible to participate in a practice/rehearsal and/or contest/event for each activity that day.
  - Note: The student will become eligible on the next day.
- Students with an unexcused absence on any part of the school day (or whole day) will be ineligible to participate in the next event for each activity in which the student is involved.
  - Note: This will be considered a behavioral situation which may be held accountable to WIAA behavioral suspension rules/requirements.

### **Pre-Season Meeting**

- Additional standards determined by each coach or advisor shall also be written and distributed to each student.
- Students should read all items and ask for clarification by the coach or advisor of any items not understood.

## **Expectations**

### **Conduct Violations**

- Students are expected to follow all school rules and to display high standards of behavior, including good sportsmanship, respect for others, and use of appropriate language and dress at all times.
- Students must refrain from any conduct, at any time, which would reflect unsatisfactorily on him/ her or the school.
- Conduct which would reflect unsatisfactorily on a student or on the school includes, but is not limited to, the following:
  - A criminal offense or violation of an ordinance having a statutory counterpart.
  - Possession, use, sale or purchase of any controlled substance/intoxicant or drug paraphernalia. Controlled substances/intoxicants include, but are not limited to: alcoholic beverages (note many nonalcoholic beers do contain alcohol), illegal drugs, mood altering substances, anabolic steroids or prescribed medications used in a manner other than that for which it was prescribed.
  - Discrimination, harassment, violence, aggression or threatening behavior to others.
  - Vandalism.
  - Purchase, use or possession of tobacco products in any form.
  - Hosting, sponsoring, organizing or attending a party/gathering at which alcohol or drugs are being used, consumed or offered.
  - Representation of themselves or others, inappropriately or unlawfully, on the internet. This would include all forms of social media.
- Any situation or problem that may arise that is not specifically covered above may be reviewed by the high school administration for possible action. Coaches/advisors may adopt appropriate rules and disciplinary action for violations of

team/activity rules; however, these rules must not be in conflict with the Co-curricular Code and must be approved by the building administration.

## Other Misconduct

- Students who engage in any acts of willful, persistent, disruptive behavior, or any act in violation of, or subject to, penalty under Wisconsin State Statutes, any local ordinances, and/or Wrightstown Community School District Policies and/or Procedures, shall be subject to discipline as deemed appropriate by the administration, which may include a suspension from all co-curricular activities up to permanent prohibition.
- The District expressly reserves the right to impose a penalty it deems appropriate for each individual situation and case.
- Additionally, during a period of suspension, the student may be required to attend all practices and team functions to maintain his/her status as a team member, as determined by the Code and Coach/Advisor.

## “In the presence of”

- Students who are present at a party or social gathering where alcohol or drugs are being illegally used or dispensed must leave IMMEDIATELY.
- Students who fail to leave immediately will be subject to a **two contest suspension (Group I) and/or 10 hours of community service (Group II)**.
- Report attendance to a coach or administrator before the end of the next school day.
- Encourage as many students/teammates as possible to leave safely.

### Regarding Establishments

- Presence in bars or attendance at parties where drinking of alcoholic beverages or use of illegal drugs is occurring is prohibited.
- This rule is not meant to include presence in an establishment that is primarily an eating place or presence in such places with parents, or to prevent being employed at such places.
- It also is not meant to include presence in places like a golf course or bowling alley where alcoholic beverages are served.
- Students should avoid placing themselves in situations where their guilt or innocence is questioned.

### Weddings/Reunions/Etc.

- Students are not prohibited from attending weddings, reunions, anniversaries or other ceremonial functions where alcohol is served, but they may not consume alcohol or be in possession of alcoholic beverages even though they have parental permission. Note: Parental permission does not override the provisions of this code.

## Student Transportation

- All students will travel to out of town activities using district provided transportation and are expected to return using district provided transportation. Exceptions to this rule are:
  - At the coach’s discretion, students may be released to their parents following a contest. Parents will be required to sign out prior to taking their son or daughter with them.
  - At the coach’s discretion, students may be released to an approved transporting parent other than their own. The Student Travel Permission Form MUST be completed and turned into coach prior to leaving the game site.
  - In case of an emergency, if a parent is present at an out of town site, the parent may request the student to return with them. Parents will be required to sign out prior to taking their son or daughter with them.

## Equipment

- One of the values of athletics is to teach responsibility. This applies to the care of athletic equipment as well as other school property. Equipment is a very costly item in the school budget. It is expected that students will take excellent care of their equipment.
- Each student is responsible for the school equipment issued. The student is financially responsible for all lost, misplaced or stolen equipment. Each student will be responsible for the return of the original equipment issued. Substitutions will not be allowed.
- No school equipment and/or uniform may be worn during any physical education classes or any other period of exercise outside the time required for practice sessions and/or game situations.
- Any student who is found to be in unauthorized possession of any school equipment from any other competing school will be subject to the provisions of the Co-Curricular Code.
- Students will not be allowed to participate in another sport until he/she has either returned or paid for all issued equipment.

## Parent Involvement

- Parental involvement is very important for a successful school athletic and activity programs.
- Parents are asked to abide by the following expectations:
  - Create a positive and supportive atmosphere around the team, at all practices/rehearsals, and contests/events.

- Follow the chain of command for bringing forth any concerns or suggestions as related to school athletics. Please do not bring concerns forward prior to a contest and never in the presence of our students.
- Appropriate topics for discussion with coaches/advisors include: expectations, treatment of your child, your child's behavior, and ways to help improve your child's skills. Discussing other students is not appropriate at any time. New ideas are always welcome, but should be ONLY shared in professional manner by setting up a private meeting with the coach/advisor. Personal attacks of any coaches/advisors will not be tolerated.
- Model good sportsmanship and appropriate adult-like behavior. Using profanity, putting down coaches/advisors or other students, and other inappropriate behavior will not be allowed.
- Playing time and positions our students play are decisions made by coaches/advisors under the guidance of the Wrightstown Community School District Co-Curricular Policy and Codes of Conduct. Questions regarding both are welcome by establishing a meeting with the coach/advisor and never prior to contests/events.
- Provide written communication to coaches/advisors if your child will not be riding school district provided transportation following any contest/event.
- Communicate with coaches/advisors if your child should need to miss any practices/rehearsals or contests/events.
- Effective communication with parents is an extremely important part of having a successful team/group.
- Coaches/advisors are expected to meet with parents prior to the start of the season to review their expectations of team/group members, goals for the program and goals for the season.
- Team/group conduct and communication issues will be governed by the expectations handed out by each coach at the beginning of the season/activity. This document will discuss team rules, practice expectations and schedules, letter criteria if applicable, communication questions and conflict resolution guidelines.



### **Chain of Communications**

- Questions about or concerns with the Athletic & Activity Programs should be addressed with the person or people most directly involved, typically this begins with the coach(es)/advisor(s). If the issue cannot be resolved with the coach, the second step is to contact the Activities Director, followed by the Building Principal.

### **Student Injuries**

- Any student who is injured during a practice or contest must report the injury to the coach/advisor at once.
- If the injury requires medical assistance, the student/athlete must report the accident to the coach and Athletic Trainer as soon as the athlete is able to return to school and before returning to activity/practice/competition.
- Should an injury be discovered after the student/athlete has returned home, the advisor/coach should be contacted as soon as possible.
- The Athletic Trainer, under the supervision of the advisor/coach, will handle minor emergency treatments.
- In the event of any serious injury, the nearest emergency medical service will be obtained.

### **Insurance**

- Parents/guardians are strongly urged to secure insurance coverage for students participating in athletics. Wrightstown Community School District does not provide insurance coverage for any injury/accident related to Athletics.
- This includes any emergency vehicles needed to convey an athlete to a medical facility for treatment. All medical costs that could occur from such conveyance and subsequent treatment are the sole responsibility of the parents/guardians.
- The Wrightstown Community School District will assume no liability for the cost of said conveyance or treatment.

## **Procedures**

### **Process For Determining Violation Of Rules**

- A violation has occurred when we receive: A report from the Police Department, admission of the student, a signed report of the circumstances surrounding the violation submitted by a person who witnessed the violation, or visual evidence such as a photograph or video.
- The Activities Director or Principal shall investigate the referral and give the student involved an opportunity to present a response and to determine the validity of any complaint.

## Cooperation During Investigation

- It is important for all students to understand that involvement in athletic and co-curricular activities is a privilege. With the responsibility comes a commitment for the student to be truthful and forthcoming with information.
- A student who is under investigation is expected to:
  - Be truthful about the violation being investigated
  - Be forthcoming with all information
  - Not be deceptive or untruthful
  - Be cooperative
- If a student does not comply with these expectations, the administration has within their authority to impose a greater level of consequence if it is determined that the student has lied, been deceptive, or untruthful prior to, or after the determination of guilt and/or consequences.
- Failure to comply with the above conditions may result in full expulsion from the athletic and/or activity program for the duration of the student's future career.

## Disciplinary Procedures

- Where after an investigation by the appropriate administrator and/or advisor it is determined that a student in question did commit a violation, the student will be orally notified of the determination and penalty.
- Suspension takes effect at the time that the oral notification is given to the student or written notification is mailed to his/her address of record, whichever is first.
- An attempt will be made by school administration to inform the parents via phone after a decision has been made and the student has been informed of a code violation.
- The student and parent/guardian will be informed in writing of the nature of the accusation, decision, and consequence.

## Honesty Penalty Reduction

- Students in Group I&II activities who turn themselves in to school authorities and/or their head coach or advisor, prior to the school obtaining any information, and who do not attempt to deceive or mislead school officials, shall receive a one contest suspension from all Group I activities and/or 5 hours of school service for Group II activities.
- Any student involved in a co-curricular code violation for which there is a police report or involvement of a police department may not self-refer under this honesty reduction.
- A student will receive this penalty reduction only once during their middle - high school career and it must be used in connection with the first violation. (Note: The honesty reduction may not be used to reduce a violation following the two year no violation clause.)
- Any subsequent or future violations will be advanced to the next level of consequence. For example: a student who self-refers for their first offense and takes advantage of this provision would have their next offense be considered a second offense.

## Conduct Violations

### Consequences for Violation to the Co-Curricular Code of Conduct

- Failure to abide by established rules shall result in withdrawal of the privilege to participate.
- For any violation, the following guidelines are established setting forth the minimum penalty that shall be imposed.
- The District expressly reserves the right to impose a penalty it deems appropriate for each individual situation and case.
- In addition, the policies and provisions of the Wrightstown Student Handbook in the student's grade level building supersede all code penalties.
- A participant suspended or expelled from school shall be barred from participation in co-curricular activities during that period of time. However, if the suspension is a shorter period of time than the co-curricular code dictates, the code penalty shall prevail.
- A student with suspension penalties must begin and end their respective season, maintaining "team member status" in order for the suspension to be completed.

### Penalties for Violation of Co-Curricular Code of Conduct

#### GROUP I ACTIVITIES

Students will be suspended from all Group I activities that they are currently involved in at the time of the suspension or their next sport season if they are not currently out for a sport. (HS Dance will be separated into a fall and winter season for the purpose of

calculating suspensions. Fall will follow Football and winter will follow Basketball. MS Dance will be a winter only season.)

### **High School & Middle School**

#### **A. First Offense**

1. "In the presence of" is two contests.
2. Violations (see C. Expectations, p. 4) Suspension from participation in 25% of contests.
3. While on suspension, the student must practice and attend all competitions, but not compete and may not wear the team uniform.
4. Student must meet with the Activities Director, Principal, or designee before returning to competition.

#### **B. Second Offense**

1. "In the presence of" is 25 % of contests.
2. Violations (see C. Expectations, p. 4) Suspension from participation in 50% of contests scheduled.
3. If the offense is AODA related, the student will be required to participate in a mandatory AODA (Alcohol and Other Drug Abuse) assessment by an outside agency (at the family's expense). The student must be able to provide written evidence that the AODA assessment has taken place before participation can resume.
4. While on suspension, the student must practice and attend all competitions, but not compete and may not wear the team uniform.
5. Student must meet with the Activities Director, Principal, or designee before returning to competition.

#### **C. Third Offense**

1. "In the presence of" is 50 % of contests.
2. Violations (see C. Expectations, p. 4) Suspension from participation in all Group I Activities for one (1) calendar year.
3. If the offense is AODA related, the student will be required to participate in a mandatory AODA (Alcohol and Other Drug Abuse) assessment by an outside agency (at the family's expense). The student must be able to provide written evidence that the AODA assessment has taken place before participation can resume.
4. While on suspension, the student must practice and attend all competitions, but not compete and may not wear the team uniform.
5. Student must meet with the Activities Director, Principal, or designee before returning to competition.

#### **D. Subsequent Offenses**

1. The student will be referred to the Activities Director, Principal, or designee to determine future opportunities to participate and may include a career ban.

### **GROUP II ACTIVITIES**

Students will be suspended from all Group II activities that they are currently involved in at the time of the suspension or their next activity if they are not currently involved in an activity at the time of the violation.

### **High School**

#### **A. First Offense**

1. "In the presence of" is ten hours of community service.
2. Violations (see C. Expectations, p. 4) Suspension twenty hours of documented School Service (BEFORE returning to the activity).
3. While on suspension, the student must practice/rehearse and attend all competitions, but not compete/perform and may not wear the team/group uniform.
4. Student must meet with the Activities Director, Principal, or designee before returning to the activity.

#### **B. Second Offense**

1. "In the presence of" is twenty hours of community service.
2. Violations (see C. Expectations, p. 4) Suspension forty hours of documented School Service (BEFORE returning to the activity).
3. If the offense is AODA related, the student will be required to participate in a mandatory AODA (Alcohol and Other Drug Abuse) assessment by an outside agency (at the family's expense). The student must be able to provide written evidence that the AODA assessment has taken place before participation can resume.
4. While on suspension, the student must practice/rehearse and attend all competitions, but not compete/perform and may not wear the team/group uniform.
5. Student must meet with the Activities Director, Principal, or designee before returning to competition.

#### **C. Third Offense**

1. "In the presence of" is forty hours of community service.



2. Violations (see C. Expectations, p. 4) Suspension in participation from all Group II Activities for one (1) calendar year.
3. If the offense is AODA related, the student will be required to participate in a mandatory AODA (Alcohol and Other Drug Abuse) assessment by an outside agency (at the family's expense). The student must be able to provide written evidence that the AODA assessment has taken place before participation can resume.
4. While on suspension, the student must practice/rehearse and attend all competitions, but not compete/perform and may not wear the team/group uniform.
5. Student must meet with the Activities Director, Principal, or designee before returning to competition.

D. Subsequent Offenses

1. Student will be referred to the Pupil Services Team to determine future opportunities to participate and may include a career ban.

**Middle School**

A. First Offense

1. "In the presence of" is five hours of community service.
2. Violations (see C. Expectations, p. 4) Suspension ten hours of documented School Service (BEFORE returning to the activity).
3. If the offense is AODA related, the student will be required to participate in a mandatory AODA (Alcohol and Other Drug Abuse) assessment by an outside agency (at the family's expense). The student must be able to provide written evidence that the AODA assessment has taken place before participation can resume.
4. While on suspension, the student must practice/rehearse and attend all competitions, but not compete/perform and may not wear the team/group uniform.
5. Student must meet with the Activities Director, Principal, or designee before returning to the activity.

B. Second Offense

1. "In the presence of" is ten hours of community service.
2. Violations (see C. Expectations, p. 4) Suspension twenty hours of documented School Service (BEFORE returning to the activity).
3. If the offense is AODA related, the student will be required to participate in a mandatory AODA (Alcohol and Other Drug Abuse) assessment by an outside agency (at the family's expense). The student must be able to provide written evidence that the AODA assessment has taken place before participation can resume.
4. While on suspension, the student must practice/rehearse and attend all competitions, but not compete/perform and may not wear the team/group uniform.
5. Student must meet with the Activities Director, Principal, or designee before returning to competition.

C. Third Offense

1. "In the presence of" is twenty hours of community service.
2. Violations (see C. Expectations, p. 4) Suspension in participation from all Group II Activities for one (1) calendar year.
3. If the offense is AODA related, the student will be required to participate in a mandatory AODA (Alcohol and Other Drug Abuse) assessment by an outside agency (at the family's expense). The student must be able to provide written evidence that the AODA assessment has taken place before participation can resume.
4. While on suspension, the student must practice/rehearse and attend all competitions, but not compete/perform and may not wear the team/group uniform.
5. Student must meet with the Activities Director, Principal, or designee before returning to competition.

D. Subsequent Offenses

1. Student will be referred to the Pupil Services Team to determine future opportunities to participate and may include a career ban.

**Suspension Calculations and Penalty Implementation**

- Students will be penalized during the season in which they participate.
  - Students in level I activities who break the Code of Conduct outside of their season will begin a penalty from the first day of their next sports season.
  - Students in level II activities will serve the penalties beginning on the day they are suspended.
- For Group I activities, the length of the disciplinary period shall be determined from the mathematical equivalent of one-fourth (1/4) or one-half (1/2) of the number of contests (to include the first WIAA playoff contest for high school) rounded to the next whole number.
- The ending date of the disciplinary period shall be the conclusion of the prescribed number of contests and/or period of time as determined above.

- If the suspension is not completed when a season ends, the remainder of the suspension will be served during the next season in which the student participates (this may be the following school year). For example: if a student is suspended during football (Group 1) and serves a suspension of 2 out of 8 games, or 25% of the 50% penalty, the student must serve the remaining 25% during the next sport (Group 1) in which he/she participates.
- A student with suspension penalties must begin and end their respective season, maintaining “team member status” in order for the suspension to be completed.
- A student who is involved in both a Group I&II activity and is suspended may not necessarily serve the suspension for both activities simultaneously.
  - The Group II suspension will occur immediately as would the Group I suspension if the student is involved in a sport at present. If the infraction is outside their sports season, the athletic portion of the suspension would begin at the start of the next season.

### Simultaneous Group I/Group II Consequences

- Students may participate in simultaneous activities (a Group I & Group II); however, if a student incurs a violation, he/she shall be penalized according to the code for both activities (Ex: Football and FBLA).

### Hosting A Party

- Any person who has a gathering at their home/property where alcohol or drugs are being used will be given a penalty at the next highest level above the level they would normally be suspended. Example: If a student hosts a party and it is their first violation, since the party was at their home/property they would be given a violation as their second offense. **NOTE:** A student who hosts a party may not use the honesty penalty reduction.

### Severity Clause

- Any student who supplies alcoholic beverages, controlled substances, and/or unlawfully possesses or uses of a weapon will receive at least a one year suspension from participation in co-curricular activities.

### Special Awards Restriction

- Students who violate the Co-Curricular Code will be ineligible for any special awards during the season of participation or any season in which the suspension is served.
- No student with a code violation may be nominated for any special in-season/end of season recognition. This shall include captain, MVP, MIP, all conference, all area, and all state.

### Penalties Are Cumulative

- Penalties will be cumulative over a Middle School student’s Middle School career.
  - Note: it is possible for an eighth grade student to have a consequence carry over to their freshmen year.
- Penalties will be cumulative over a High School student’s High School career.
- A student may, however, be returned to a first violation status upon being free of all penalties for a period of two calendar years. A student must have a clean record for two calendar years before another violation is considered their first violation. For example, a student violating the code for the first time at the start of his/her freshman year would start with a clean slate at the start of his/her junior year provided he/she has no further violations prior his/her junior year.

## Appeal Process

### Right to Appeal

- A student may appeal the disciplinary action to the Superintendent if it is felt to be unfair or unjust.
- Requests for an appeal hearing shall be submitted to the Superintendent by the student in writing within 5 days of the initial decision being handed down.
  - All witnesses of the violation must be present at the appeals hearing.
  - The accused student is entitled to have their parent/guardian, legal counsel, or any other person speak on their behalf.
  - The Activities Director and Building Principal will be in attendance to present the information used in making the initial determination.
- Action taken by the Superintendent will be documented in written form within 3 days of the Appeals Hearing.
- Decisions of the Superintendent may be further appealed by the student in writing to the school board within three days of the receipt of such decisions. If not settled at the superintendent level, action by the board is final, subject only to further civil court action.

## Legal Authority

### Wisconsin Statutes Relating to activities referenced in this code:

- WI Statute 118.15 – Attendance and Truancy; WI Statute 125.07 – Underage Use of Alcohol; WI Statute 120.12 – Tobacco Use; WI Statute 947.013 – Harassment/Bullying; WI Statute 947.0125 – Unlawful Use of Computerized Communications Systems; WI Statute 947.012 – Unlawful Use of a Telephone

### United States Supreme Court

- Co-Curricular Codes of Conduct and drug testing have been upheld five times by the Supreme Court of the United States of America.
- The basis for that support is due to the fact that in co-curricular activities we must insure the health and safety of those that partake in high level physical activities. The Supreme Court of the United States supports the efforts outlined in Co-Curricular Codes of Conduct, hopefully you do too!

## Consequences of Code Violations

	Offense	Group I	Group II
<b>Drug/Alcohol Offense Use/Possession</b>	1 <sup>st</sup>	25% contest suspension	HS: 20 hours community service MS: 10 hours community service
	2 <sup>nd</sup>	50% contest suspension	HS: 40 hours community service MS: 20 hours community service
	3 <sup>rd</sup>	One calendar year suspension	One calendar year suspension
	4 <sup>th</sup>	Career Ban per building	Career Ban per building
<b>Supplying Drugs/Alcohol/Substances</b>	1 <sup>st</sup>	One calendar year suspension	One calendar year suspension
	2 <sup>nd</sup>	Career Ban per building	Career Ban per building
<b>Hosting a Drug/Alcohol Party</b>	1 <sup>st</sup>	50% contest suspension	HS: 40 hours community service MS: 20 hours community service
	2 <sup>nd</sup>	100% contest suspension	Remainder of school year ban
	3 <sup>rd</sup>	One calendar year suspension	One calendar year suspension
	4 <sup>th</sup>	Career Ban per building	Career Ban per building
<b>Attendance Where Drugs/Alcohol is Used Illegally</b>  “In the presence of...”	1 <sup>st</sup>	Two (2) contest suspension	HS: 10 hours community service MS: 5 hours community service
	2 <sup>nd</sup>	25% contest suspension	HS: 20 hours community service MS: 10 hours community service
	3 <sup>rd</sup>	50% contest suspension	HS: 40 hours community service MS: 20 hours community service
	4 <sup>th</sup>	One calendar year suspension	One calendar year suspension

<b>Tobacco Use/Possession</b>	<b>1<sup>st</sup></b>	25% contest suspension	20 hours community service
	<b>2<sup>nd</sup></b>	50% contest suspension	HS: 40 hours community service MS: 20 hours community service
	<b>3<sup>rd</sup></b>	One calendar year suspension	One calendar year suspension
	<b>4<sup>th</sup></b>	Career Ban per building	Career Ban per building
<b>Theft, Vandalism, Harassment, Bullying, and other Cases of Misconduct</b>	<b>1<sup>st</sup></b>	25% contest suspension	20 hours community service
	<b>2<sup>nd</sup></b>	50% contest suspension	HS: 40 hours community service MS: 20 hours community service
	<b>3<sup>rd</sup></b>	One calendar year suspension	One calendar year suspension
	<b>4<sup>th</sup></b>	Career Ban per building	Career Ban building
<b>Excused Absence (Sick) Not doctor, dentist, funeral, etc.</b>		Ineligible to participate in activity (practice, rehearsal, contest, event) on that day Note: eligible next day in attendance	Ineligible to participate in activity (practice, rehearsal, contest, event) on that day Note: eligible next day in attendance
<b>Unexcused Absence</b>		Ineligible to participate in practice/rehearsal that day and the next scheduled contest/event Note: this is a behavioral situation and WIAA regulations may be in effect	Ineligible to participate in practice/rehearsal that day and the next scheduled contest/event Note: this is a behavioral situation and other regulations may be in effect

❖ **Other provisions** of the code may apply. For example: academic eligibility, cooperation, when suspension begins, requirements for suspension completion, when the suspension ends/is lifted, etc.