

**Open Enrollment
Board of Education
Wrightstown Community School District**

The Wrightstown Community School District provides resident students the opportunity to enroll in other non-resident school districts; and for non-resident students to enroll in Wrightstown Community School District, in order to provide additional / alternative learning opportunities for students whose educational needs may be better met, in whole or in part, through this process. This policy shall be administered in accordance with state public school open enrollment laws. This includes the enrollment and re-enrollment requirements.

Nonresident Open Enrollment Students

A. Nonresident Full-time Enrollment

A nonresident student may apply for full-time enrollment in a District school or program under the open enrollment program in accordance with state law. The District shall consider the following criteria when accepting or rejecting a nonresident student's application for full-time enrollment:

1. The District shall consider the availability of space in the school's programs, classes or grades within the District, including any class size guidelines, student-teacher ratios, the number of nonresident students currently attending school in the District and enrollment projections established by the school board.
2. If the District receives more nonresident applications for a particular grade or program than there are spaces available, students already attending school in the District at the time of their application (excluding part-time attendance, by a student who is enrolled in another school district, private school, or home-based educational program) and the siblings of students already attending school in the District shall be accepted for enrollment in the District even if the District has determined that space is not otherwise available for open enrollment students. In the event the current attendee or sibling has been reported or identified as having possible special education needs, the District shall consider whether the special education program or related services described in the student's IEP are available in the District. A waiting list of nonresident students who have been denied open enrollment due to space availability shall be established and utilized as space becomes available.
3. An open enrollment or tuition waiver application may be denied if the student has been habitually truant during any semester of attendance at a District school in the current or previous school year. Once enrolled as an open enrollment student or accepted by tuition waiver, if a nonresident student is habitually truant from the District during either semester in the current school year, the District may prohibit the student from attending school in the District under the full-time open enrollment program beginning in the succeeding semester or school year.

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4. The District will not be responsible for providing transportation to nonresident students. The District shall provide transportation for nonresident students with disabilities attending school full time in the District if required by the student's individualized education plan (IEP). The District may provide transportation within District boundaries, depending upon availability of space and layout of bus routes. However, district buses shall not enter the boundaries of another district to provide optional transportation for open enrollment students.
5. When considering the admission of a student with special education needs, the District shall consider whether the special education program or related services described in the student's IEP are available in the District. All IEP's will be reviewed individually to determine whether or not the district can satisfy the needs of the special education student. If a nonresident student's IEP changes after the student begins attending school in the District; and the special education program or services required by that IEP are not available in the District; or if the District believes it can no longer satisfy the needs of the special education student, the District may discontinue allowing the student to attend school in the District.
6. In the event the applicant has been reported or identified as having possible special education needs, the District will take this into consideration whether or not the student has been screened or evaluated for an IEP by the resident district.
7. The District shall not accept a student who has been expelled, or who is being reviewed for expulsion, by a school district during the current year or preceding two school years for illegal conduct or conduct prohibited by Wrightstown Community Schools policies. "Specified conduct" includes, but is not limited to, endangering the health, safety, or property of others, conveying or causing to be conveyed a "bomb" threat involving school property, and/or possessing a dangerous weapon while at school or under the supervision of a school authority. The District reserves the right revoke enrollment privileges for any non-resident student at any time if information is uncovered about violation of this article subsequent to enrollment.

B. Nonresident Part-Time Enrollment

A nonresident public high school student may apply to individual courses in the District under the part-time open enrollment program in accordance with state law. Nonresident students are limited to taking no more than two courses at any time. The District shall use the same criteria for accepting and rejecting course applications for nonresident students as resident students, except that the District will give preference in attendance in a course to residents of the District. If the District receives more nonresident applications for a course than there are spaces available, the District shall determine which students to accept.

Student transportation shall be the sole responsibility of the nonresident student's parent(s)/guardian.

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Resident Open Enrollment Students

A. Resident Full-Time Enrollment

Any resident student may apply for full-time enrollment in another school district in accordance with state law. A student may apply for admittance under the full-time open enrollment program to no more than three nonresident school districts in any school year.

The District shall deny a resident student's attendance in another school district if costs of special education services required in the student's IEP would place an undue financial burden on the District. If a resident student's IEP changes after the student begins attending a nonresident school district and the costs of the special education program or services required by the IEP would place an undue financial burden on the Wrightstown School District, the District will discontinue allowing the student to attend school in the nonresident district.

The parent/guardian of a resident open enrollment student shall be solely responsible for providing student transportation. Request from the school districts to enter the boundaries of the Wrightstown School District for the purpose of providing optional transportation to resident open enrollment students shall be denied.

B. Resident Part-Time Open Enrollment

Resident students may attend no more than two courses at any time in nonresident school districts. The District shall reject a resident student's application to attend a course in another public school district if the course conflicts with the student's IEP or if the cost would impose an undue financial burden on the Wrightstown School District.

The High School Principal or designee shall determine whether a course to be taken at another public high school satisfied District graduation requirements and shall inform the resident student if it does not meet such requirements prior to beginning the course.

The parent/guardian of a resident student attending school in another district under the part-time public school open enrollment program shall be responsible for providing student transportation.

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Board Designation

By law, each January the School Board shall act upon any annual space availability determinations for purposes of nonresident open enrollment into the District. The Board authorizes the District Administrator, or any administrative-level designee of the District Administrator, to make all other decisions and determinations that are necessary or permitted in connection with any open enrollment application or any open enrollment student under this policy and its related Board-approved rule. However, this delegation of authority shall not be construed to prohibit the District Administrator from bringing any such decision or determination to the Board as he/she deems necessary or prudent.

Reapplication Procedures

Once a nonresident student is accepted as an open enrollment student, the district will require the student to reapply for enrollment once during their education at Wrightstown Community School District.

1. Students who are initially enrolled in the elementary grades will be required to reapply before entering middle school.
2. Students who initially enroll in middle school will be required to reapply before entering high school.

Legal Reference: Wisconsin Statute Act 27 (1997), Act 114 (2012)

Adopted: 12/19/2007

Reviewed:

Revised: 3/21/2012, 12/17/2014, 3/15/2017, 3/17/2021