

Wrightstown Community School District

Medication Administration Policy

(Revised 6/2010)

Rationale: To protect the health and safety of the students
To provide clear guidance to staff and volunteers who have responsibilities relating to the administration of medication.
To protect the school district from potential liability.

MANAGEMENT:

1. Elementary and Middle Schools: prescription medications will be dispensed by the school nurse or designee*. Parents may administer the medications. All prescription medications must have a written consent from parent/guardian and a written order from their physician.
2. High School: Students may self-medicate prescription medications with written consent from parent/guardian and a written order from their physician. (see attached form) Completed forms can be mailed to school, sent with the student or faxed to the school nurse (920-532-4664)
3. Non-prescription medications/supplements (herbal, vitamins) can be administered with written parent/guardian consent.
4. All medications must be sent in their original container labeled with the child's first and last name (prescription and non-prescription medications).
5. Medications should be dropped off at school. For safety reasons, the medication should not be sent with the child.
6. INHALERS: Students may carry their own inhalers. For safety reasons and in case of emergency, a completed parent consent form and a physician order form (see attached form) should be available in the health room at the school the child is attending.
**The nurse/designee will administer inhalers and nebulizer treatments if requested by parent. The parent consent form and physician order form must be completed.
**Any student requiring an inhaler should have a "back-up" inhaler in the health room

*Designee: Has received DPI approved medication administration training.

Questions/concerns with this policy: Please contact the school Nurse at 532-4818, ext 2170.
School nurse hours 9:30 a.m. to 1:30 p.m. on school days.