

**ADMINISTERING/DISPENSING MEDICATION TO STUDENTS**  
**Board of Education**  
**Wrightstown Community School District**

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The Wrightstown Community School District is committed to providing for the health and safety of all students in attendance. As part of that commitment, school personnel are to be properly trained to provide for the administration of medication and treatments to students as may be required during the school day.

Medications are given to children and youth in the school setting to continue or maintain a medical therapy which promotes health, prevents disease, relieves symptoms of illness, or aids in diagnosis. The Wrightstown Community School District recommends that, if possible, all medications be given at home. When medication and treatment are needed during the school day, the established medication administration procedures will be followed.

All medications require a written statement from the parent/legal guardian authorizing school personnel to give medication. No prescription shall be given to a student unless written instructions signed by the prescribing practitioner have been received by the school where the medication will be administered. The only exception to this rule is a verbal order from the prescribing practitioner to a health care employee until written instructions are obtained.

The administration of medication, in the school, may be delegated to a designated employee. The professional school nurse will provide training, supervision, and evaluation of the administration of medications in the school setting. The designee is immune from civil liability for his/her acts or omissions in administering medication to a student unless the act or omission constitutes a high degree of negligence.

However, any employee designated by the school nurse may administer drugs as emergency requires including injections.

*Reference:* Wisconsin State Statute 118.29 (6); Wisconsin Act 160; Wisconsin State Statute 121.02(1)(g)

*Adopted:* 3/9/2011

*Reviewed:* 10/19/2016

*Revised:*