

WRIGHTSTOWN SCHOOL NEWS



District Vision "TO ATTAIN EXCELLENCE IN OVERALL STUDENT ACHIEVEMENT"

District Mission "QUALITY EDUCATION FOR EVERY STUDENT"

Mrs. Carla Buboltz, Superintendent

www.wrightstown.k12.wi.us

2016-17 WRIGHTSTOWN SCHOOL DISTRICT LEGAL NOTICES

NON-DISCRIMINATION AGAINST STUDENTS AND EMPLOYEES

It is the policy of the Wrightstown School District that no person may be denied admission (S.118.13) to any public school in this district or be denied participation, be denied the benefits of, or be discriminated against because of the person's age, sex, race, religion, national origin, ancestry, discriminatory pre-employment inquire, creed, pregnancy, military service, marital or parental status, sexual orientation, gender identity, gender expression, gender non-conformity or physical, mental, emotional or learning disability in any curricular, extracurricular, public service, recreational, or other school program or activities; nor discriminate in class, programs facility usage, standards, rules of behavior or disciplinary measures, including suspensions and expulsions; bequests, scholarships and other aids, benefits or services to students from private agencies, organizations or persons: methods, practices and materials used for counseling, testing or evaluating students; grading systems; selection and evaluation of instructional and library materials and food service. This policy also prohibits discrimination as defined by Federal law, Title IX of the Education Amendments of 1972 (sex), Title VI of the Civil Rights Act of 1964 (race, color, national origin), Section 504 of the Rehabilitation Act (handicap), and Americans With Disabilities Act of 1990 (disability). Any complaints should be sent to Wrightstown School, District Administrator, P.O. Box 128, Wrightstown, WI 54180.

EQUAL OPPORTUNITY EMPLOYMENT DISCRIMINATION

The Wrightstown Community School District is an equal opportunity employer and equal opportunities for employment/retention; promotion, and transfer of all qualified candidates regardless of but not limited to race, color, gender, age, marital status, sexual orientation, gender identity, gender expression, gender non-conformity, national origin, physical disabilities; religion, political affiliations in compliance with all legal statutory requirements prohibiting discrimination. The school district shall attempt to achieve a racial and ethnic balance among district employees which is reflective to the composition of the student and citizen populations in the district.

HARASSMENT OF/BY STUDENT AND EMPLOYEES

Wrightstown School prohibits harassment of employees, students and others engaged operation of the school program or activities. Any student or employee verbal or physical conduct that creates an intimidating or hostile work environment which affects another's performance or learning is subject to disciplinary action. Questions, complaints and allegations of violations may be directed to Wrightstown School Administration: District Administrator; High School/Middle School/Elementary School Principal, P.O. Box 128, Wrightstown WI 54180. Phone 920-532-5551. Legal Ref: Wisconsin Statutes, Wisconsin Administrative Code & Federal Laws.

STUDENT ACADEMIC STANDARDS

The Wrightstown School District will continue to implement the Wisconsin Academic Standards. Details of these standards can be viewed at <http://dpi.wi.gov/standards>.

SCHOOL ACCOUNTABILITY

Per the State, accountability report cards will not be created for 2015-2016, but assessment results will still be publicly posted in WISEdash. Results from 2015-16 Badger Exam, The ACT, ACT Aspire, DLM, and FORWARD (science and social studies) will all be reported in the WISEdash Public Portal dash.dpi.wi.gov/dashboards/portalhome.jsp.

STUDENT ASSESSMENT

Student assessment information can be found on our website www.wrightstown.k12.wi.us under the District link.

DRUG FREE WORKPLACE AND SCHOOL

Wrightstown School District; under the Drug-Free School and Communities Act Amendments of 1989, hereby notifies students, parents/or guardians and employees that compliance with the district's alcohol and other drug use prohibitions is mandatory. The use, sale, possession, manufacture, distribution or presence in the body of prohibited drugs or alcohol at school or in the school workshop will result in assistance referral and disciplinary action per public law 100-690-Ch. 10.

HUMAN GROWTH & DEVELOPMENT

The Wrightstown Community School District provides a Human Growth and Development curriculum that supports the family's role as primary educator and encourages students to develop healthy behaviors based on responsible decision making. The District promotes emotional well-being, positive social relationships, and a healthy understanding of human growth and sexuality.

Grade Level Key Concepts:
4K-4 Personal safety and protective behaviors, Responsible decision making
5 Personal safety and protective behaviors, Responsible decision making, Body changes and puberty
6-7 Personal safety and protective behaviors, Responsible decision making
8 Concepts are taught with parental involvement to incorporate family values, Personal safety and protective behaviors, Responsible decision making
Characteristics of being mentally, socially, and emotionally healthy, Healthy friendships and relationships
Sexual abuse and harassment awareness and prevention
Human anatomy and function, Conception and pregnancy awareness and prevention, Benefits of abstinence

Transmission of and protection from sexually transmitted diseases, Technology and social media safety and consequences related to relationships

9 Concepts are taught with parental involvement to incorporate family values
Personal safety and protective behaviors, Responsible decision making
Anatomy and care of the reproductive systems, Cancer prevention via self-exams, Teen pregnancy awareness and prevention, Benefits of abstinence

Transmission of and protection from sexually transmitted diseases, Sexual abuse awareness and prevention

Media influences and social pressures surrounding sexual activity, Physical mental and emotional effects of being sexually active

DIRECTORY INFORMATION / STUDENT RECORDS / STUDENT PRIVACY

The Wrightstown School District maintains student records for each student attending school in the District. State and federal law require that the maintenance of such records assure confidentiality. Accordingly, only those individuals or agencies specifically authorized by state and federal law are granted access to a student's records. An adult student, or the parent/guardian of a minor student, may inspect, review and obtain copies of student records kept by the school in accordance with Board policy (WSD #3110) and established procedure. However, in accordance with the Family Educational Rights & Privacy Act and Wisconsin State Statute 188.125(1)(b) and (2)(j), the Wrightstown School District has declared the following personally identifiable information contained in a student's education records as "student directory information": a student's name; major field of study; participation in officially-recognized activities and sports; dates of attendance; date of graduation; or awards received ties and sports, weights & heights of members of athletic teams, student's photo, the most recent previous educational agency or institution attended by the student, degrees/awards received. If you choose to have your student "opt-out", contact your child's school.

RECRUITER ACCESS TO STUDENT RECORDS

The Wrightstown Community School District maintains the confidentiality of student records in accordance with State and Federal laws. Accordingly, a high school student or the parent/guardian of a student may request that the student's name, address and telephone listing not be released to military recruiters or institutions of higher education without prior written parental consent. Unless access to such information has been restricted by the high school student or the student's parent(s) as outlined above, the District shall provide access to high school students' names, addresses and telephone listings, on request made by military recruiters or an institution of higher education. The District shall also provide military recruiters the same access to high school students as provided generally to post-secondary educational institutions or to prospective employers of those students.

SUICIDE PREVENTION

The Wrightstown School District recognizes that adolescent students undergo stresses of development and personal growth. To use suicide as a solution is a tragedy. For more information about suicide prevention contact: American Foundation for Suicide www.afsp.org, Suicide Prevention Resource Center www.sprc.org, Mental Health America of Wisconsin www.mhawisconsin.org, Helping Others Prevent/Educate about Suicide www.suicidepreventionlifeline.org. A message was sent to all Wrightstown School District staff with information on how to recognize suicide warning signs and how to respond. Staff were also given access to additional information from the Department of Public Instruction dpi.wi.gov/sspw.

USE OR POSSESSION OF TWO-WAY COMMUNICATION DEVICES

The Wrightstown School Board hereby notifies each parent/guardian and student enroll the school district that the use or possession of electronic paging or two-way communication devices is prohibited while on school premises except in special authorized cases by the school.

YOUTH OPTIONS

dpi.wi.gov/YouthOptions
The Wrightstown School District permits any 11th or 12th grade student who is in good standing to enroll in a Wisconsin institute of higher education for the purpose of taking one or more nonsectarian courses. The Youth Options program is outlined under Wisconsin State Statutes 118.55 and Chapter PI40. Wrightstown School District will absorb the cost of non-comparable courses approved by the high school principal up to a maximum of 18 credits during a student's lifetime of eligibility.

EDUCATIONAL OPTIONS

The Wrightstown School District is focused on providing a quality education to all of the students within our district. In addition to the traditional options to meet the diverse needs and interests of its students other options include:

- Transcript and Advanced Standing courses through FVTC and NWTC (tech college credits or advanced standing)
- Youth Options - dpi.wi.gov/YouthOptions
- Course Options - dpi.wi.gov/CourseOptions
- Youth Apprenticeships
- Full-time open enrollment - dpi.wi.gov/open-enrollment
- Private Schools - St. Clare's & St. John's

• Home-based private education - dpi.wi.gov/sms/home-based

STUDENT RELIGIOUS ACCOMMODATIONS

Wrightstown School District hereby annually provides written notification to all students, the parents or guardian of minor students and school instructors of the district's policies providing for the reasonable accommodation of a student's religious beliefs with regard to school programs: activities, and academic requirements. Wrightstown School District respects the right of individuals and groups to be selective of their own reading, listening; and viewing. Alternative reading materials or activities may be provided if parents object to the required school activities or materials for personal/religious reasons. Also, the school opposes the efforts of individuals or groups to censor or limit the freedom of choice of others or impose their standards or beliefs upon individuals or groups in the school or community at large. School policy affirms parental choices. Ultimately, it is for the parents to control, if they wish, their own children's reading, listening and viewing rather than for the school to censor materials through narrow selection or restricted shelving. Any complaints are to be filed directly with school officials and if not resolved, appealed to the Superintendent and Board.

TITLE I PROGRAM

The No Child Left Behind Act says parents have the right to request the following information on the professional qualifications of their children's teachers including (a) whether the teacher has met state licensing criteria for the grade level(s) and subject area(s) taught; (b) whether the teacher is teaching under emergency or provisional status through which state licensing criteria have been waived; and (c) the undergraduate degree major of the teacher, and any graduate certification or degree held by the teacher, including the field of discipline of the certification or degree. Parents can also request the professional qualifications of paraprofessionals providing instructional-related services to their child.

STUDENT ATTENDANCE/PROGRAM MODIFICATION

Wrightstown School provides each student enrolled in district schools with a copy of the established attendance policies via the student handbook issued yearly to all students. In addition, the school also hereby notifies students enrolled in Wrightstown Schools and their parents or guardians of their right to request the school to provide the student with program or curriculum modifications as outlined section 118.5(1)(d) of the state statutes. The decision making process to be used in responding to such requests is outlined under sections 118.5(1)(dm) and (e) of the state statutes.

STATE-WIDE TEST WAIVER

The Wrightstown School Board hereby annually notifies the parent/guardian of each student enrolled in the school district that he/she may request the school to excuse the student from taking the state-required examinations. Parent written request to be excused are to be directed to ES/MS/HS Guidance Office Counselor, P.O. Box 128, Wrightstown, WI 54180.

EDUCATION OF HOMELESS CHILDREN AND YOUTH

The Wrightstown School District provides notice of the educational rights of homeless children and youths. Homeless children and youth have equal access to the same free, appropriate public education as provided to other children residing in the district and be provided with comparable services. Homeless children/youth cannot be required to attend a separate school or program for homeless children and must not be stigmatized by school personnel. Any questions, contact the School District's Designated Liaison (920-532-5551).

ENGLISH LANGUAGE LEARNERS

All limited-English speaking students enrolled in Wrightstown School District will be assessed on the basis of individual need to accord with their level of proficiency in English. For more information about this service, please contact the District Administrator at 920-532-5551 or the Building Principal of a specific school in our District.

ANNUAL NOTICE OF SPECIAL EDUCATION REFERRAL / EVALUATION PROCEDURES

The Wrightstown School District provides special education to students in accordance with state and federal laws. Upon request, the Wrightstown School District is required to evaluate a child for eligibility for special education services. A request for evaluation is known as a referral. When the District receives a referral, the District will appoint an Individualized Education Program (IEP) team to determine if the child has a disability, and if the child needs special education services. The District locates, identifies, and evaluates all children with disabilities who are enrolled by their parents in private (including religious) schools, elementary schools and secondary schools located in the school district. Referrals must be in writing and include the reason why the person believes the child is a child with a disability. A referral may be made by contacting the Director of Student Services, Wrightstown Schools, at 920-532-0525 or by letter to PO Box 128, Wrightstown WI 54180

SPECIAL EDUCATION VOUCHER PROGRAM

Beginning with the 2016-2017 school year, the State will create a special education voucher program. For details, see Page 29 of the WI Department of Public Instruction

Summary 2015 Act 55 <http://dpi.wi.gov/sites/default/files/imce/policy-budget/pdf/Condensed%20Summary%202015-17%20Budget%20Provisions%20Sept8.pdf>

CHILD NUTRITION PROGRAMS

Children need healthy meals to learn. Wrightstown School District offers healthy meals every school day. Your child may qualify for free or reduced meal prices. By contacting our Food Service Director at Wrightstown School District 920-532-0525, you will receive an application to be completed in full. Any questions or concerns, please contact our Food Service Director.
Meal Prices: •K4-4 Breakfast \$1.75/Lunch \$2.65 •5-8 Breakfast \$1.85/Lunch \$2.75 •9-12 Breakfast \$2.00/Lunch \$2.85 Adult Lunch \$3.50

MENINGOCOCCAL DISEASE INFORMATION

The School Nurse has mailed information to all parents/guardians of Grade 6-12 students. The information is also available on the district website.

ASBESTOS MANAGEMENT COMPLIANCE PLANS

Annual Letter Of Availability Of Asbestos Management Plan
To: Staff, Students, and Parents: Wrightstown School District has been inspected for asbestos-containing building materials by a State Certified Asbestos Inspector. A written management plan including the inspection report has been submitted to the State of Wisconsin Division of Health and reviewed for compliance with the Asbestos Hazard Emergency Response Act (AHERA) 40 CFR Part 763 effective December 1987. Environmental Management Consulting, Inc. (EMC) was contracted to be the school's consultant for asbestos for the school year. Periodic surveillance in each area containing asbestos has been complete every six months by our consultant. Also, the buildings are re-inspected by an accredited inspector every three years. Where the asbestos-containing materials are found, the district has in place an Operations and Maintenance program. Our goal at the district is to be in full compliance with asbestos regulations. The management plan describing the locations and conditions of known and assumed asbestos-containing building materials is available at the school administrative office for anyone to review. If anyone requests a copy of the report, we will need the request in writing and a fee for the labor and duplication. Abatement was done in the Middle School Cafeteria and Kitchen. The EPA required re-inspection which must be conducted by a State Certified Asbestos Inspector. Questions related to this plan should be directed to the School Asbestos Coordinator.

INDOOR ENVIRONMENTAL QUALITY MANAGEMENT (IEQ) PLAN

IEQ Plan: As required in WI Stat. 118.075(3) and (4), the School District has created and maintains an Indoor Environmental Quality (IEQ) Management Plan. This IEQ plan includes measures that include quality heating, ventilation and air conditioning (HVAC) systems, moisture control, integrated pest management, cleaning and maintenance schedules, appropriate materials selection, routine building inspections by maintenance personnel, appropriate training of staff, and communication.

IEQ Coordinator: As part of the IEQ plan the School District has identified the Facilities Director Russ Bowers as the IEQ Plan Coordinator. He can be reached by phone 920-532-5551 or email at bowers@wrightstown.k12.wi.us. Reporting: The School District strives to provide a healthy and comfortable environment for all students, staff, and visitors. The School District encourages the prompt reporting and resolution of any and all IEQ concerns. A copy of the Indoor Environmental Quality (IEQ) Management Plan is available for review by contacting the District Office. Questions related to this plan should be directed to the School IEQ Coordinator.

STUDENT LOCKER SEARCHES

School retains ownership and possesses control of locker and school officials may search said lockers without student consent or notification or search warrant. This is communicated by principals to students yearly.

OPEN RECORDS ACCESS

Wrightstown School records are accessible to persons in accordance with State Statute 19.35. All requests must go through the school's designated S.19.33 legal custodian, the school superintendent, during regular weekday school hours. Requests are to be in writing and be responded to as soon as practical. Records will be reproduced with the available school media equipment with a charge for the actual necessary and direct reproduction/transcription requests which cost the school over \$5.00 or any locating costs over \$50.00. The right to or inspect a record does not apply to information that may lead to enforcement action, a administrative proceedings, court or other information containing personally confidential, identifiable information that affects a person per statute. Records do not include drafts, notes, preliminary materials, computations and like materials prepared for the originator's personal use or prepared by the originator in the name of a person for whom the originator is working.

STUDENT ELECTOR REGISTRATION INFORMATION

Wrightstown High School communicates elector registration information to students, that students upon their 18th birthday are of legal voting age and are to register with their local municipal or town clerk per voting and election requirements.